

Preparing for an Open Home

Checklist

Ray WhiteTM

■ Prior to the day

Interior	
<input type="checkbox"/>	Wash walls and ceilings (if necessary repaint)
<input type="checkbox"/>	Clean doors and window frames
<input type="checkbox"/>	Ensure all lights work
<input type="checkbox"/>	Clean all installed electrical appliances
<input type="checkbox"/>	Clear all surfaces of clutter
<input type="checkbox"/>	Remove all mould and mildew from bathroom
<input type="checkbox"/>	Replace shower curtain if necessary

Exterior	
<input type="checkbox"/>	Clean/paint the gate and letterbox
<input type="checkbox"/>	Pay attention to any creepers and branches
<input type="checkbox"/>	Apply lawn fertiliser to green up the lawns
<input type="checkbox"/>	Keep the lawn neatly mown (and use a hedge trimmer)
<input type="checkbox"/>	Vacuum pool and clear leaves
<input type="checkbox"/>	Clean tiles around edge of pool

■ On the day

Interior	
<input type="checkbox"/>	Replace towels and mats in the bathroom
<input type="checkbox"/>	Play soft music
<input type="checkbox"/>	Brew some fresh coffee
<input type="checkbox"/>	Add vases of fresh flowers around the home
<input type="checkbox"/>	If it is a hot day turn on the airconditioning
<input type="checkbox"/>	If it is a cool day turn on the heater
<input type="checkbox"/>	Ensure beds are made, dishes washed and papers/toys away

Exterior	
<input type="checkbox"/>	Ensure paths are clear of leaves and grass
<input type="checkbox"/>	Rake up leaves and other garden debris
<input type="checkbox"/>	Roll up hose and store any garden tools or children's toys
<input type="checkbox"/>	Remove pool equipment and store away from sight

Notes

